

STATEMENT OF PROCEEDINGS
COUNTY OF SAN DIEGO
REGULAR MEETING OF BOARD OF SUPERVISORS
WEDNESDAY, JANUARY 5, 2000

MORNING SESSION – Meeting was called to order at 9:02 a.m.

Present: Supervisors Dianne Jacob, Chairwoman; Ron Roberts, Vice Chair; Greg Cox, Pam Slater, and Bill Horn; also Thomas J. Pastuszka, Clerk.

Approval of Statement of Proceedings/Minutes for meetings of December 8, 1999; Sanitation Districts Statement of Proceedings/Minutes for December 8, 1999; and Flood Control District Statement of Proceedings/Minutes for December 8, 1999.

ACTION

ON MOTION of Supervisor Horn, seconded by Supervisor Cox, the Board of Supervisors approved the minutes for the meetings of December 8, 1999; Sanitation Districts Statement of Proceedings/Minutes for December 8, 1999; and Flood Control District Statement of Proceedings/Minutes for December 8, 1999.

AYES: Cox, Jacob, Slater, Roberts, Horn

Public Communication
(No Speakers)

Board of Supervisors' Agenda Items

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1. Pilot Project for Major Grading Permit Processing Via the Internet
 2. Management Reorganization In Agriculture, Weights & Measures
 3. Administrative Item:
Ratify Proclamation of Local Emergency for Damaging Conditions Caused by the Mexican Fruit Fly Infestation of October 1999
 4. Mobile Home Issues Committee Annual Report
[Funding source is Housing Authority Earned Section 8 Administrative Fees]
(Relates to Housing Authority Agenda No. 2)
 5. Closed Session
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1. **SUBJECT: Pilot Project for Major Grading Permit Processing Via the Internet**
(Supv. Dist: All)

OVERVIEW:

Supervisor Horn Board letter adopted August 4, 1998 (1).

On April 14, 1999 (7), the Board of Supervisors authorized the implementation of the pilot project for Major Grading Permit Processing via the Internet. The goal of the project was to develop electronic application and processing of grading permits and plans using the Internet.

The pilot project proved successful. This report explains how the pilot project was implemented and identifies issues that need to be addressed as an expansion plan is developed. The report recommends expanding the project to include business transactions via the Internet for grading permits and other permitting processes within the Departments of Public Works and Planning and Land Use. The program will benefit homeowners, the business community and the County by streamlining the permitting process, reducing travel time and paperwork for submittals, and more efficiently using staff time.

This is a proposal to direct staff to develop an expansion implementation plan, including a prioritized list of candidate permits for Internet processing from the involved departments, estimated time lines and costs, and performance measurement mechanisms.

FISCAL IMPACT:

The requested action will have no fiscal impact at this time. A report of the estimated costs will be included with the implementation plan to be brought before the Board before budget hearings, and if approved, funding for full implementation of Internet permit processing will be budgeted in 2000-01. This request will require no additional staff years.

BUSINESS IMPACT STATEMENT:

The implementation of online business transactions will include the permitting processes of two County of San Diego departments. It will benefit the business community by allowing business customers to submit applications, plans, drawings and requests through the Internet rather than in-person at County service locations.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

1. Receive this report, along with the Internet Grading Permit Processing Pilot Analysis and Findings.
2. Direct staff in the Departments of Planning and Land Use and Public Works to develop a plan for expanding the program to include other permitting processes and return to the Board with recommendations within five months.

ACTION:

ON MOTION of Supervisor Slater, seconded by Supervisor Roberts, the Board of Supervisors took action as recommended on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

2. **SUBJECT: Management Reorganization In Agriculture, Weights & Measures**
(Supv. Dist: All)

OVERVIEW:

This letter requests Board approval of a proposed reorganization in the Department of Agriculture, Weights & Measures. The result will be increased efficiency, simplified reporting relationships, and improved coordination of related activities. This letter also includes the amendment to the Compensation Ordinance, which will implement the proposed reorganization.

FISCAL IMPACT:

This proposed action results in a current year savings of approximately \$27,000, net annual savings of approximately \$65,000 and the deletion of 1.0 staff year. All costs related to the provision of the additional service credit option will be paid for within existing budgeted resources by the department. The estimated cost for providing additional service credit for the employee is \$40,933. This employee has indicated intent to accept the early retirement service credit.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER

1. Approve the proposed reorganization in the Department of Agriculture, Weights & Measures.
2. Approve introduction (first reading) of ordinance; read title and waive further reading of ordinance:

AN ORDINANCE AMENDING THE COMPENSATION ORDINANCE
ESTABLISHING AUTHORIZED POSITIONS AND COMPENSATION IN THE
DEPARTMENT OF AGRICULTURE, WEIGHTS & MEASURES

Submit ordinance for further Board consideration and adoption (second reading) on
January 11, 2000.

3. Receive and post this report of Early Retirement Consideration for one employee in the Department of Agriculture, Weights & Measures which includes future annual costs as determined by an enrolled actuary.

ACTION:

ON MOTION of Supervisor Slater, seconded by Supervisor Roberts, the Board of Supervisors took action as recommended on Consent, introducing Ordinance for further Board consideration on January 11, 2000.

AYES: Cox, Jacob, Slater, Roberts, Horn

3. **SUBJECT: Administrative Item:**
Ratify Proclamation of Local Emergency for Damaging Conditions
Caused by the Mexican Fruit Fly Infestation of October 1999
(Supv. Dist: 5)

OVERVIEW:

On December 7, 1999 (24), the Board ratified a Proclamation of Local Emergency made by the Chief Administrative Officer on December 2, 1999. The emergency will be reviewed by the Board at each meeting until such time as the emergency no longer exists.

FISCAL IMPACT:

The recommended action has no direct fiscal impact on County funds.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

Determine that there is a need to continue the Local Emergency for damaging conditions caused by the Mexican Fruit Fly infestation, as proclaimed by the Board on December 7, 1999.

ACTION:

ON MOTION of Supervisor Slater, seconded by Supervisor Roberts, the Board of Supervisors took action as recommended on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

4. **SUBJECT: Mobile Home Issues Committee Annual Report**
(Supv. Dist: All)

OVERVIEW:

This is to request that the Board of Supervisors accept the annual report of the County Mobile Home Issues Committee. The Committee is comprised of mobile home park owners and residents appointed by the Board of Supervisors. The Committee advises the Board of Supervisors regarding mobile home issues in the unincorporated County. The ordinance requires that the Committee submit an annual report summarizing the results of the ordinance to the Board of Supervisors.

This is also to request that the Board of Commissioners of the Housing Authority extend the contract for professional mediator services for the Mobile Home Issues Committee for two additional years (through December 31, 2001). The existing contract was awarded on January 5, 1999 following a competitive procurement process. The Housing Authority has options to extend the existing one-year contract for up to two additional years. The cost for professional mediator services under the extended contract would not exceed \$40,000 annually.

FISCAL IMPACT:

Funds for this request are budgeted. The funding source is Housing Authority Earned Section 8 Administrative Fees. If approved, this request will result in \$20,000 current fiscal year cost, \$40,000 annual cost and will require the addition of no staff years.

BUSINESS IMPACT STATEMENT:

This proposal will have a positive impact on the business community by providing mobile park owners with continued mediation services to resolve park owner/resident disputes (without resorting to expensive litigation) and improve customer relations between park owners and their customers (the park residents) in the unincorporated County.

RECOMMENDATION:

CHIEF ADMINISTRATIVE OFFICER:

Accept and file the attached annual report submitted by the County Mobile Home Issues Committee.

(Relates to Housing Authority Agenda No. 2)

ACTION:

ON MOTION of Supervisor Slater, seconded by Supervisor Roberts, the Board of Supervisors took action as recommended on Consent.

AYES: Cox, Jacob, Slater, Roberts, Horn

5. **SUBJECT: Closed Session**
(Supv. Dist: All)

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Existing Litigation; Daisy Canseco, a minor v. County of San Diego, et al.; United States District Court, Southern District of California, No. 98-CV-2028-JM (LAB).
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Clerk of the Board of Supervisors

ACTION:

No reportable matters.

There being no further business, the Board adjourned at 10:45 a.m. in memory of Stan Hay and Richard Bea.

THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
County of San Diego, State of California

Notes by: Egan

This Statement of Proceedings sets forth all actions taken by the Board of Supervisors on the matters stated, but not necessarily the chronological sequence in which the matters were taken up.